



Since 2015 IGNITE Movement draws a path towards a more meaningful business world by providing a platform that connects like-minded people, especially students, businesses and speakers, through our conference and the content we provide on the topics of leadership, company culture and organisational design. We believe that purpose strongly impacts profit.

## Finance Team

### Your Tasks – what you will do

- Use of the financial skills you gained in your studies by applying them in an organisation
- Ensure that IGNITE stays financially sustainable by continuously monitoring our financial situation and initiating measures in promptly
- Create and present our annual report at the general assembly
- Support of our different sub-teams by providing them financial help, budgets and ensuring timely payments
- Improve our accounting and budgeting process by implementing new methods
- Responsible for our member list
- Reimbursement and payments of expenses

### Your Profile – what you should bring

- Willing to take ownership, persistent, organised, systematic, conscientious with a motivated and team-oriented personality
- Strong analytical and problem-solving skills
- Doing due diligence is something you enjoy
- Saying “No” sometimes is not a problem for you
- Completed the accounting exam and studied for at least two semesters (preferably in accounting, business administration, and related fields)
- Time to stay for at least six months, preferably one year or longer
- Able to invest five to ten hours per week

### Our offer – what you get

- Gain practical experience in working in a team and financial management
- A dynamic and welcoming team spirit
- Possibility to actively contribute to IGNITE’s success
- Learn more about IGNITE topics such as purpose-driven business, company culture, leadership, and self-Improvement

### Your contact

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IGNITE Movement



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